

DATA Process Work Flow Chart v4

08/28/15

From START Work Flow

Regional
Ops, Data/
GIS Support

HQ
**FORMATTED
REPORT**

Regional EU Sends HQ formatted Report to the Following for HQ EOC EU for final review:

EOC Environmental Unit: [EOC Environmental Unit@epa.gov](#)

EOC_Manager: [EOC_Manager@epa.gov](#)

Tulis, Dana: [Tulis.Dana@epa.gov](#)Delgado, Eric: [Delgado.Eric@epa.gov](#)START Data Unit: [GKM_DataTeam@westonsolutions.com](#)EOC Public Information: [EOC_Public_Information@epa.gov](#)Joe Schaefer: [Schaefer.Joe@epa.gov](#)AC EUL: [Kingselman.David@epa.gov](#)HQ PIO: [EOC_Public_Information@epa.gov](#)AC PIO: [grantham.randy@epa.gov](#)

Any other Regionally specific contacts.

HQ EOC EUL notifies AC EUL that the Data is approved and ready for posting by sending an email (with tables to be posted as attachments) to the following:

EOC_Manager: [EOC_Manager@epa.gov](#)Hart, Daniel: [Hart.Daniel@epa.gov](#)Burgo, Daniel: [Burgo.Daniel@epa.gov](#)Eric Delgado: [Delgado.Eric@epa.gov](#)Joe Schaefer: [Schaefer.Joe@epa.gov](#)Morin, Jeff: [Morin.Jeff@epa.gov](#)Davis, Tim: [Davis.Tim@epa.gov](#)AC EUL: [Wharton.Steve@epa.gov](#)

HQ PIO notifies Web Team to post the data via email (with tables to be posted as attachments) to the following:

EOC Environmental Unit: [EOC_EU@epa.gov](#)EOC_Manager: [EOC_Manager@epa.gov](#)AC PIO: [grantham.randy@epa.gov](#)AC EUL: [Kingselman.David@epa.gov](#)Hart, Daniel: [Hart.Daniel@epa.gov](#)Burgo, Daniel: [Burgo.Daniel@epa.gov](#)Eric Delgado: [Delgado.Eric@epa.gov](#)Joe Schaefer: [Schaefer.Joe@epa.gov](#)Morin, Jeff: [Morin.Jeff@epa.gov](#)Davis, Tim: [Davis.Tim@epa.gov](#)

HQ Web Team notifies the following that the tables are posted to the GoldKingMine site via email (with tables posted as attachments) to the following:

EOC Public Information: [EOC_Public_Information@epa.gov](#)Hart, Daniel: [Hart.Daniel@epa.gov](#)Delgado, Eric: [Delgado.Eric@epa.gov](#)Burgo, Daniel: [Burgo.Daniel@epa.gov](#)McComb, Martin: [McComb.Martin@epa.gov](#)Nattis, Randy: [Nattis.Randy@epa.gov](#)Burgo, Daniel: [Burgo.Daniel@epa.gov](#)Schaefer, Joe: [Schaefer.Joe@epa.gov](#)Delgado, Eric: [Delgado.Eric@epa.gov](#)GKM Data Team: [GKM_DataTeam@westonsolutions.com](#)Davis, Tim: [Davis.Tim@epa.gov](#)Harrison, Melissa: [Harrison.Melissa@epa.gov](#)AC PIO: [grantham.randy@epa.gov](#)HQ PIO: [EOC_Public_Information@epa.gov](#)R6 PIO: [gray.david@epa.gov](#)R8 PIO: [smith.beata@epa.gov](#)R9 PIO: [ridley.kyle@epa.gov](#)R6 EUL: [turner.matt@epa.gov; joshua.matthew@epa.gov](#)R8 EUL: [tobelands.michelle@epa.gov](#)R9 EUL: [black.ned@epa.gov; Hatt.Gerald@epa.gov](#)

Public GIS Viewer Update

Once email of posted data with tables is sent back to [GKM_DataTeam@westonsolutions.com](#) that data is loaded into an HQ Approved SCRIBT Database which is what updates the Public GIS Viewer. There is a lag between posting the tables on EPA.GOV and the viewer being updated (typically less than 24 hours).